

**HABERSHAM COUNTY BOARD OF COMMISSIONERS**  
**EXECUTIVE SUMMARY**

**SUBJECT:** Airport Lighting Project – GDOT Tentative Allocation Letter

**DATE:** 8/19/2024

- ( ) RECOMMENDATION
- ( ) POLICY DISCUSSION
- ( ) STATUS REPORT
- ( ) OTHER

**BUDGET INFORMATION:**  
ANNUAL-  
CAPITAL-

**PRESENTED BY:**

**COMMISSION ACTION REQUESTED ON:** August 19, 2024

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**PURPOSE:**

The purpose of this agenda item is to accept the GDOT Tentative Allocation dated July 31, 2024, and send a confirmation of intent to proceed with the Airfield Lighting project.

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**BACKGROUND / HISTORY:**

The project was listed on last year's Commission approved 5-year Airport Capital Improvement Plan submitted annually to the FAA and Georgia DOT for planning and funding applications.

- Tentative Allocation letters are sent annually to Airport Sponsors offering federal and state funding assistance to projects submitted on the 5-year Airport Capital Improvement Plan.
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**FACTS AND ISSUES:**

- Habersham County received a Tentative Allocation letter from GDOT dated July 31, 2024, with a tentative allocation of state funding assistance in the amount of \$600,000.00 with a local match in the amount of \$200,000.00 for a total of \$800,000.00. This assistance reflects 75% GDOT funding and 25% local funding.
  - The total amount listed in the Tentative Allocation letter in the amount of \$800,000.00 is not based on project bids. The funding assistance will be finalized after the project has been designed, has received bids and GDOT contracts are written. The GDOT contract for construction will require a separate commission approval after final construction costs are established.
  - The proposed schedule for the project includes project design complete by December 2024, project bid complete by May 2025 and project construction complete in the Fall of 2025.
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**OPTIONS:**

- 1) Approve recommendation
  - 2) Deny recommendation
  - 3) Commission defined alternative
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**RECOMMENDED SAMPLE MOTION:**

Motion to approve the acknowledgement of the GDOT Tentative Allocation letter received and to send a response to GDOT confirming the intent to proceed with the Airfield Lighting project.

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**DEPARTMENT:**

Prepared by:

Director: \_\_\_\_\_

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**ADMINISTRATIVE  
COMMENTS:**

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\_\_\_\_\_ **DATE:** \_\_\_\_\_

County Manager

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**Russell R. McMurry, P.E., Commissioner**  
One Georgia Center  
600 West Peachtree NW  
Atlanta, GA 30308  
(404) 631-1990 Main Office

July 31, 2024

Via Email

The Honorable Ty Akins, Chairman  
Habersham County Board of Commissioners  
130 Jacob's Way, Suite 301  
Clarkeville, Georgia 30523

Dear Chairman Akins:

During the 2024 Legislative Session, as recommended in Governor Brian Kemp's Amended Fiscal Year 2024 (AFY24) budget, the Georgia General Assembly appropriated \$1.5 billion of surplus funds to support the improvement of the state's transportation infrastructure. Pursuant to the recent letters sent to legislators from Commissioner Russell McMurry, the AFY24 budget allocated \$98 million to the Georgia Department of Transportation (GDOT) airport aid program for airport improvements.

GDOT is pleased to announce a tentative allocation of state funding assistance in the amount of \$600,000 for **Replace Runway Lighting** at the Habersham County Airport. **This project requires matching funds from Habersham County estimated in the amount of \$200,000.** Please note that this is a tentative allocation of funds, the actual contract amount will be based on preapproved design, planning and engineering costs and/or competitive bids received to accomplish the project.

Please confirm, by letter, no later than **September 1, 2024**, your intent to proceed with and fund this project. State funding for this project, if unconfirmed by this date, may be reassigned. As acknowledgement to this tentative allocation award, please provide a letter with the following: (See attachment)

- Confirmation of intent to proceed with and fund this project
- Formal request for state funding assistance

Also, Danny Doyle will serve as the Project Manager from the Office of Aviation, Intermodal Division. Your project manager will contact you shortly to schedule a meeting on this tentative allocation award and guide you on the next steps. Please contact Danny Doyle, Aviation Project Manager at 803.238.8345 if you have any questions.

We look forward to the successful completion of this project.

Sincerely,

Leigh Ann Trainer  
Assistant Division Director, Intermodal

cc: Emily Dunn, State Transportation Board  
Bill Harden, Airport Manager  
Clement Solomon, Division of Intermodal  
Colette Williams, Aviation Program Manager

Attachment